

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING AGENDA (Budget Adoption)
March 14, 2024
7:00 p.m**

A. Call to Order

B. Open Public Meeting Notice

In compliance with the “Open Public Meeting Act of the State of New Jersey” adequate notice of this meeting of the Board of Education of the Township of Bedminster was provided in the following manner: On January 5, 2024, adequate written notice of this meeting was posted at the bulletin board in the Township Clerk’s Office at the Bedminster Township Municipal Building and the Main Office of the Bedminster Township School, mailed to The Courier News, The Bernardsville News, and all subscribers, and filed with the Township Clerk.

C. Pledge of Allegiance

D. Roll Call

	Ms. Anderson		Ms. Nathans		Ms. Stevinson
	Ms. Biedron		Mr. Reaves		Mr. Wickizer
	Ms. Gomez		Ms. Segal		

E. Executive Session – 6:30 p.m.

BE IT RESOLVED that the Bedminster Township Board of Education shall meet in closed session to discuss item(s) a, b, f, and h below which falls within an exception of our open meeting policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A.10:4-12b. Matters rendered confidential by Federal Law, State Law, or Court Rule:

- a. Individual privacy (HIB 2024-1)
- b. Collective bargaining agreements (BEA)
- c. Purchase or lease of real property if public interest could be adversely affected
- d. Investment of public funds if public interest could be adversely affected
- e. Tactics or techniques utilized in protecting public safety and property
- f. Pending or anticipated litigation
- g. Attorney-client privilege, settlement agreement
- h. Personnel - employment matters affecting a specific prospective or current employee

Open Public Meeting @ 7:00 p.m.

F. Math Discussion

**Message from the BOE President
Superintendent’s Report
Business Administrator’s Report**

G. Public Questions/Comments

Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda items only. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting.

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H. Approval of Minutes

Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent approve the minutes of the following meetings:

- February 15, 2024 Executive Session Minutes
- February 15, 2024 Regular Meeting Minutes

	Ms. Anderson		Ms. Nathans		Ms. Stevinson
	Ms. Biedron		Mr. Reaves		Mr. Wickizer
	Ms. Gomez		Ms. Segal		

I. Task Groups

- Negotiations Committee - Jeff Reaves
- Somerset Hills School District - Sarah Nathans
- Technology Representative - Gabriel Wickizer
- Security/Safety Ad Hoc Representative - Suzie Stevinson
- Child Care - Sarah Nathans

Delegate/Representative Appointments

- New Jersey School Boards Association - Christy Biedron
- PTO - Gabriel Wickizer and Gaby Gomez

J. BUSINESS

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

AMEND February 15 Approval of Semi Waiver

J.1 following resolution:

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2024-2025 budget year, and

WHEREAS, the Bedminster Township School District desires to apply for this waiver due to the fact that it projects having twenty-two (22) Medicaid-eligible Special Education students for the 2024-2025 budget year, and

NOW THEREFORE BE IT RESOLVED, that the Bedminster Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Somerset an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2024-2025 school year.

BTS - SHSD Educational Services Agreement 2024-2029

J.2 agreement dated July 1, 2024, through June 30, 2029 by and between The Board of Education of the Somerset Hills (Somerset Hills) in the County of Somerset and The Board of Education of Bedminster Township (Bedminster Township) in the County of Somerset.

Student Services Contract(s)

J.3 Garden State AAC Specialists, LLC to provide an augmentative and alternative communication system evaluation for student #360016 in the amount of \$1,300.00.

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Acceptance of 2024-2025 Rates of Service(s)

- J.4 of the annual 2024-2025 Educational Services Commission of Somerset County (SCESC) Rates of Service.
- J.5 of the annual 2024-2025 Somerset County Vocational School District Rates of Service.

2024-2025 Services and School Evaluation(s)

- J.6 Dr. Gomez Aracena of Resilience Psychiatry & Psychotherapy to provide evaluations in the amount of \$1,250.00 per evaluation.
- J.7 Center for Behavioral Health MD PA to provide psychiatric evaluations in the amount of \$575.00 and combined neuropsychiatric evaluations in the amount of \$675.00.

School Calendars

- J.8 the revised 2023-2024 Bedminster Township School District Calendar.
- J.9 the new 2024-2025 Bedminster Township School District Calendar.
- J.10 the new 2025-2026 Bedminster Township School District Calendar.

Policies

- J.11 the first reading of the following policy:

Number	Description	Action
P 1140	Educational Equity Policies/Affirmative Action (M)	R
P 1523	Comprehensive Equity Plan (M)	R
P 1530	Equal Employment Opportunities (M)	R
P 1550	Equal Employment/Anti-Discrimination Practices (M)	R
P 2260	Equity in School and Classroom Practices (M)	R
P 3211	Code of Ethics	R
P 5570	Sportsmanship	R
P 5750	Equitable Educational Opportunity (M)	R
P 5841	Secret Societies	R
P 5842	Equal Access of Student Organizations	R
P 7610	Vandalism	R

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P 9323	Notification of Juvenile Offender Case Disposition	R
P 2423	Bilingual Education	R
P 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)	R

* A - Abolished; N - New; R - Revised

J.12 of the following policy:

Number	Description	Action
P 5755	Equity in Educational Programs and Services (M)	A

* A - Abolished (one reading)

Regulations

J.13 the first reading of the following regulation:

Number	Description	Action
R 1530	Equal Employment Opportunity Complaint Procedure (M)	R
R 2200	Curriculum Content (M)	R
R 2260	Equity in School and Classroom Practices Complaint Procedure (M)	R
R 7610	Vandalism	R
R 2423	Bilingual Education	R
R 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)	R

* A - Abolished; N - New; R - Revised

Safe Return Back Plan and Emergency Virtual / Remote Instruction Plan

J.14 the motion to reapprove the existing Safe Return Back plan.

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Rod Grants

J.15 WHEREAS the Bedminster Township Board of Education received the Grant Agreement Offer Letter from the State of New Jersey Schools Development Authority for the DOE Project # 0240-020-23-R501 SDA Project #0240-202-23-G5VF Grant number G5-6955 for the project scope of the HVAC System upgrade for the total project cost of \$1,750,660.

WHEREAS the total project costs shall be aided by grant funds pursuant to Section 15 of the Educational Facilities Construction and Financing Act through the State of New Jersey Schools Development Authority in support of the aforementioned project in the State Share Grant Amount of \$700,264;

NOW THEREFORE, BE IT RESOLVED that the Bedminster Township Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, appoints the School Business Administrator as the Authorized Officer and approves authorizing the execution and delivery of the Grant Agreement;

And BE IT FURTHER RESOLVED that this project shall be a Capital Project and the Board of Education shall fund the Local Share of the project's cost in the amount of \$1,050,396 through the District's Capital Reserve Account in accordance with the provisions for the approval of Capital Projects pursuant to N.J.S.A 18A:22-1 et seq., N.J.S.A. 18A:24-1 and P.L. 1991, c. 139 (C.18A:7A-46.1 et seq.), as applicable to the District pursuant to N.J.S.A. 18A:7G-11 and pursuant to N.J.A.C. 6:23A-2.7.

J.16 WHEREAS the Bedminster Township Board of Education received the Grant Agreement Offer Letter from the State of New Jersey Schools Development Authority for the DOE Project # 0240-020-23-R502 SDA Project #0240-202-23-G5VG Grant number G5-6956 for the project scope of the HVAC System upgrade for the total project cost of \$3,825,960.

WHEREAS the total project costs shall be aided by grant funds pursuant to Section 15 of the Educational Facilities Construction and Financing Act through the State of New Jersey Schools Development Authority in support of the aforementioned project in the State Share Grant Amount of \$1,530,384;

NOW THEREFORE, BE IT RESOLVED that the Bedminster Township Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, appoints the School Business Administrator as the Authorized Officer and approves authorizing the execution and delivery of the Grant Agreement;

and BE IT FURTHER RESOLVED that this project shall be a Capital Project and the Board of Education shall fund the Local Share of the project's cost in the amount of \$2,295,576 through the District's Capital Reserve Account in accordance with the provisions for the approval of Capital Projects pursuant to N.J.S.A 18A:22-1 et seq., N.J.S.A. 18A:24-1 and P.L. 1991, c. 139 (C.18A:7A-46.1 et seq.), as applicable to the District pursuant to N.J.S.A. 18A:7G-11 and pursuant to N.J.A.C. 6:23A-2.7.

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Facilities Use Requests

J.17 the following facility requests:

Organization	Event	Room(s) Requested	Usage date(s) and time(s)
PTO	Assembly - Human Board Game	Cafetorium	04/2024
Grade 8 Parent Chair	Students vs. Parents Basketball Game	Gymnasium	03/22/2024; in the evening
Grade 8 Parent Chair	Student Practice for Students vs. Parents Basketball Game	Gymnasium	03/18/2024 and 3/20/2024; in the evening

Rescind Facilities Use Requests

J.18 rescind the following facility requests:

Organization	Event	Room(s) Requested	Usage date(s) and time(s)
PTO/Grade 8 Parent Chair	Students vs. Faculty Basketball Game	Gymnasium	03/22/2024; 7:00pm-9:00pm
PTO/Grade 8 Parent Chair	Student Practice for Students vs. Faculty Basketball Game	Gymnasium	03/18/2024 and 03/20/2024; 7:30pm-9:30pm

J. agenda items J.1 through J.18

	Ms. Anderson		Ms. Nathans		Ms. Stevinson
	Ms. Biedron		Mr. Reaves		Mr. Wickizer
	Ms. Gomez		Ms. Segal		

K. FINANCE

Finance & Facilities Committee Report - Gabriel Wickizer

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

2023-2024 Invoices-General Agency Account

K.1 the invoices presented for payment totaling \$1,239,126.16 from the General Agency Account from February 16, 2024 through March 14, 2024.

Fund	Amount
(10) General Fund	\$1,125,513.53
(12) Capital Outlay	\$96,987.00
(20) Special Revenue	\$16,625.63

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(30) Capital Projects	\$0.00
(40) Debt Services	\$0.00
Total	\$1,239,126.16

2023-2024 Invoices-Student Activities Account

K.2 the invoices presented for payment totaling \$2,878.93 from the Student Activities Account from February 16, 2024 through March 14, 2024.

2023-2024 Invoices-Food Service Account

K.3 the invoices presented for payment totaling \$237.00 from the Food Service Account from February 16, 2024 through March 14, 2024.

Adoption of Tentative Budget 2024-2025 School Year

K.4 the 2024-2025 Tentative School Budget using the 2024-2025 state aid figures and the School Business Administrator/Secretary of the Board of Education be authorized to submit the following tentative budget to the Somerset County Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

FY2024	General Fund	Special Revenues	Debt Service	Total
Total Appropriations	\$20,811,686	\$291,413	\$0	\$21,103,099
Less: Anticipated Revenue	\$20,811,686	\$291,413	\$0	\$21,103,099
Taxes to be Raised	\$18,056,538	\$0	\$0	\$18,056,538

And to advertise said tentative budget in the Courier News in the form recommended by the State Department of Education and according to Law; and

Be it Further Resolved, that a public hearing be held in the Faculty Lounge Room #251 of the Bedminster Township School located at 234 Somerville Rd., Bedminster, NJ on Thursday, April 25, 2024 at 7:00 PM for the purpose of conducting a public hearing on the budget for the 2024-2025 school year.

Maximum Travel Expenditures 2024-2025 School Year

K.5 Pursuant to N.J.A.C. 6A:23A-7.3, a Board of Education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,
BE IT RESOLVED that the Bedminster Township Board of Education includes in the 2024-2025 Tentative Budget a maximum travel expenditure in the amount of \$15,000 for the 2024-2025 school year. The maximum travel expenditure amount for the 2023-2024 school year is \$15,000, of which, \$1,838.98 has been spent and \$2,225.22 is encumbered through March 1, 2024.

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Maximum Expenditures for Professional Services 2024-2025 School Year

K.6 an annual maximum expenditure for professional services for the 2024-2025 school year. As defined in N.J.A.C. 6A:23A-5.2(a)1, upon notification if it becomes necessary to exceed the maximum amount, the Board of Education may adopt an increase in the dollar amount through formal Board action:

- Legal Services \$45,000.00
- Accounting/Auditing Services \$40,000.00
- Architectural/Engineering Services \$6,000.00

K. agenda items K.1 through K.6

	Ms. Anderson		Ms. Nathans		Ms. Stevinson
	Ms. Biedron		Mr. Reaves		Mr. Wickizer
	Ms. Gomez		Ms. Segal		

L. PERSONNEL & PROGRAMS

Programs & Personnel Committee Report – Suzie Stevinson

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

HIB Report

L.1 the following resolution:

RESOLVED, that the Bedminster BOE accept the determination and consequences recommended by the Superintendent for Harassment, Intimidation, and Bullying case #HIB 2024-1.

Workshops/Site Visits

L.2 for the following staff for the workshops/site visits listed:

Name	Date	Title	Cost
Klaudia Zdybel	03/8/2024	NJASP Understanding and Using PSW and the Simple View of Reading Frameworks to Foster Collaboration in the Identification of Dyslexia, SLI, & SLD with Andrew Shanock - Part 2 Virtual	\$10.00 Registration
Robbin Boehmer	03/21/2024	NJASBO Purchasing - North Workshop; Whippany, NJ	\$125.00 Registration
Lisa Rica	03/21/2024	NJASBO Purchasing - North Workshop; Whippany, NJ	\$125.00 Registration
Ryan McCoy	03/26/2024	DBQ Project Part 2: Document Based Question Rubric & Consistency, Somerset Hills School District; Bernards, NJ	\$0.00 Registration
Elizabeth Omega	04/19/2024	NJSBA Women’s Leadership Conference: Connection, Balance, and Inspiration - Mercer County College, Princeton Junction, NJ	\$99.00 Registration

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Regan Lakritz	04/24/2024	Bureau of Education & Research - Online Practical Strategies for Improving the Effectiveness, Efficiency and Impact of Your School-Based Occupational Therapy Services Virtual	\$279.00 Registration
Liz Meechan	04/25/2024	CDK End of Year Meeting - Personnel; Washington, NJ	\$0.00 Registration; \$21.62 Mileage
Robbin Boehmer	05/1/2024	CDK End of Year Meeting - Accounting and Personnel; Washington, NJ	\$0.00 Registration; \$21.62 Mileage
Lisa Rica	05/02/2024	CDK End of Year Meeting - Accounting; Washington, NJ	\$0.00 Registration; \$21.62 Mileage
Liz Meechan	05/9/2024	NJSIG Eric North Meeting - Workers Compensation Symposium; East Brunswick, NJ	\$0.00 Registration; \$17.58 Mileage
Tom Notte	05/17/2024	State of New Jersey Department of Agriculture Farm to School; Morristown, NJ	\$0.00 Registration; \$19.74 Mileage
Jenna Thomas	05/17/2024	State of New Jersey Department of Agriculture Farm to School; Morristown, NJ	\$0.00 Registration; \$19.74 Mileage
Robbin Boehmer	06/5/2024 - 06/7/2024	NJASBO Annual Conference; Atlantic City, NJ	\$500.00 Registration; \$117.97 Mileage; \$12.90 Tolls; \$206.50 Meals & Incidentals; \$40.00 Parking

Workshop(s)

L.3 the following Board Members for the workshop listed:

Name	Date	Title	Cost
Gabriela Gomez	04/19/2024	NJSBA Women's Leadership Conference: Connection, Balance, and Inspiration; Mercer County College, Princeton Junction, NJ	\$99.00 Registration

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Rescind Conferences

L.4 rescind the following staff for the conference listed:

Name	Date	Title	Cost
Lauren Zugale	04/24/2024	NJ Preschool Inclusion Leadership Conference; Holiday Inn, East Windsor, NJ	\$58.00 Registration; \$36.85 Mileage; \$10.00 Tolls
Elizabeth Omega	04/19/2024	Women’s Leadership Conference: Connection, Balance, and Inspiration; Mercer County College, Princeton Junction, NJ	\$129.00 Registration

Trip(s)

L.5 the following class/field trip(s):

Trip/Location	Grade(s)	Date(s)
The Growing Stage - Netcong, NJ	Grade 1	05/2024

Event(s)

L.6 the following school event(s):

Name of Event	Grade(s)	Date(s) and time(s)
Ms. Provini, Clarence Dillon Library - Presentation	8	06/11/2024 and 06/12/2024

Volunteers - Lacrosse

L.7 Former student, Erik Annette for the 2023-2024 season pursuant to a successful clearance of P.L. 2018, c.5.

L.8 Former student, Sixten Alstrom for the 2023-2024 season pursuant to a successful clearance of P.L. 2018, c.5.

L.9 Gary Steinert as Volunteer Coach for the 2023-2024 season.

Donation

L.10 donation of two wireless, noise canceling, headphones from Lauren Zugale, with an estimated value of \$50.00.

L.11 go into Executive Session at 6:30 pm at the next regularly scheduled meeting of the Board on April 25, 2024 (Budget/Public Hearing).

L. approve agenda item L.1 through L.11

	Ms. Anderson		Ms. Nathans		Ms. Stevinson
	Ms. Biedron		Mr. Reaves		Mr. Wickizer
	Ms. Gomez		Ms. Segal		

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M. Public Questions/Comments

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N. Adjournment

NEXT MEETING(S) SCHEDULED FOR:

April 25, 2024 (Budget/Public Hearing)
EXECUTIVE SESSION 6:30 PM
OPEN PUBLIC MEETING 7:00 PM